

Harty St Kindergarten Children and Parental Code of Conduct

Aim

Our aim at Harty Street Kindergarten (Harty St) is to work together, with each other and with our families, to provide the best possible education and care for the children in our care in accordance with the values of Harty St.

Harty St is committed to protecting the safety and wellbeing of all our stakeholders - the children, their families, employees, volunteers and visitors. Harty St encourages families to actively participate in our education and care programs, and we aim to engage in constructive and co-operative working relationships. To achieve these aims, it is expected that all children, parents, guardians and family members of children enrolled at Harty St will conduct themselves in a manner which is in accordance with the values of Harty St.

Application

This Code applies to all children, parents / guardians and families of children enrolled at Harty St and to any invitees or guests (including nominated emergency contacts). The Code must be observed in all conduct and interaction with Harty St, including attending the service (children interacting with other children and with employees, families interacting with children, their families, employees, volunteers and visitors) and at any function or event held by or on behalf of Harty St.

Parent Code of Conduct

In all matters associated with Harty St, both on and off-site, parents/guardians must, at all times, act in accordance with the values of Harty St and:

- 1. Comply with the law and Harty St Policies and Procedures (as amended from time to time).*
- 2. Be respectful, listen to and value other perspectives and refrain from harassing, discriminating or vilifying others based on gender, race, ethnicity, sexuality, religion, age, disability, background, beliefs or opinions.*
- 3. Refrain from aggressive, bullying or intimidating behaviour.*
- 4. Be respectful of the privacy of children, their families, Harty St employees, volunteers and visitors. Do not take, email, text or post photos on social media of any person (besides your own child) without their prior written consent or, in the case of another child, the prior written consent of their family. Do not make any comment or post any material to social media that may damage Harty St's reputation.*
- 5. Comply with the reasonable directions given by Harty St employees to foster a safe and welcoming environment within our service.*
- 6. Raise concerns in accordance with Harty St's Complaint Management Procedure.*
- 7. Use Harty St's facility and property in an appropriate manner.*
- 8. Refrain from smoking at or within 5 metres beyond the boundary of Harty St or at Harty St events.*
- 9. Not be adversely affected by alcohol or other substances when attending Harty St or at Harty St events.*

10. Ensure all family members and emergency contacts associated with a child's enrolment are made aware of this Code and ensure their compliance with this Code.

Child Code of Conduct

Whilst in attendance at Harty St, children must, at all times, act in accordance with the values of Harty St and:

1. Be polite and use good manners:
 - a. use appropriate language to speak to other children, families, and staff;
 - b. always address other children and staff by their names;
 - c. use "inside voices" when inside the building
2. Respect their classmates and teachers;
3. Listen courteously when teachers are talking, so that learning can occur and important messages be conveyed.
4. Be co-operative when asked to do something by the teachers (eg pack up time) and with classmates when playing and interacting
5. Be friendly to classmates, by:
 - talking nicely to them;
 - listening to them when they talk to you;
 - helping them if necessary;
 - giving them space to play and learn
 - NEVER EVER using physical or verbal actions to cause physical or emotional harm to teachers or classmates.
6. Be truthful and honest.

Consequences of Non-Compliance

Not complying with this Code may have serious consequences. Harty St will endeavour to resolve any matter involving this Code by facilitating discussion between the parties. If the non-compliance is serious or if, in the opinion of Harty St, there is a risk of future non-compliance, Harty St may take any action it considers appropriate in the circumstances. This may include cancelling a child's enrolment at Harty St.

This code may change at any time without prior notice. When any changes are made an updated version of the Code will be provided to current families.